

The Kinder Garden



Nappy Change & Toileting Policy

Aim

The Kinder Garden accepts enrolments of children who are not yet toilet trained – and has the appropriate facilities to accommodate them. Educators/staff acknowledge the importance of working closely with families to ensure the needs of the child are met – including any cultural practices staff may need to be aware of. The Approved Provider will ensure that adequate, developmentally and age appropriate toilet, washing and drying facilities are provided for use by children being educated and cared for by the service. Further, the design of the toilets, washing and drying facilities enable safe use and convenient access by the children.

Legislative Requirements

Education and Care Services National Regulation 2011
Education and Care Services National Law Act 2010
National Quality Standards 2011

Who is affected by this policy?

Children
Educators

Implementation

Toileting and nappy changing will be carried out at regular intervals throughout the day (or as needed). Children who are in nappies will have details of this recorded in the register kept by the Educators/staff. This is located in infants individual communication books (Seedlings) or the communication chart (Sprouts) for parents to check. Staff will also be aware of and accommodate the possible need to maintain privacy when toileting and dressing.

Nappy changing and toileting will only be carried out by permanent Educators/staff, following the nappy changing procedure outline by the National Health and Medical Research Council. At times it may be required that a student carries out the nappy change as part of practical requirements, where an Educator/staff will always be present and monitor this. In addition if a parent is present and helping their child (toileting in the bathroom), an Educator/staff member is required to accompany any other children needing to use the bathroom at the same time.

At all times, appropriate hygiene practices will be maintained, and procedures followed to minimise the risk of infection. Educators/staff will always model and promote healthy hygiene practices and hand washing procedures, discussing these with the children and encouraging the children to follow these practices.

The Approved Provider/Nominated Supervisor will ensure that this policy is maintained and implemented at all times.

Sources

Education and Care Services National Regulation 2011
Education and Care Services National Law Act 2010
National Quality Standards 2011
Staying Healthy – Preventing infectious diseases in early childhood education and care services – 5th Edition
2013

Review

The policy will be reviewed annually. Review will be conducted by management, employees, parents and any interested parties.

Reviewed: February 2018

Date for next review: February 2019