

The Kinder Garden



Food Safety & Hygiene Policy

Aim

In the interest of the safety and well being of the children, educators/staff, and families at The Kinder Garden it is essential to have adequate procedures and policies in place to secure safe food handling and hygiene practices that meet Work Health and Safety Standards, and current Food Safety Standards.

Legislative Requirements

Education and Care Services National Law Act 2010
Education and Care Services National Regulations 2011
National Quality Standards 2011
Work Health and Safety Act 2011
Work Health and Safety Regulations 2011
Food Standards Australia New Zealand
Food Safety Standard Australia New Zealand
Imported Food Control Act 1992
Food Act 2003 (NSW)
Food Regulation 2010 (NSW)

Who is affected by this policy?

Children
Families
Staff
Educators
Management
Visitors

Implementation

This will be achieved by educators/staff following the procedures outlined below:

Have a specific designated area for food preparation and storage which is safe and hygienic.

Store food and drink appropriately as indicated by current authorities/information.

Follow appropriate food handling procedures, including

Workplace instructions for:

- hand washing routine.
- when hand washing should be undertaken.

Follow appropriate food preparation procedures such as:

- Using colour coded chopping boards.
- Using colour coded cleaning cloths.
- Serve food in a hygienic manner.
- Cleaning and maintenance of food preparation areas.

Follow the Food Safety Standards for temperature control of potentially hazardous foods:

- Storage at either 5 degrees Celsius or colder, or at 60 degrees Celsius or hotter.
- You must keep processing or preparation time as short as possible.
- Cooked food needs to cool to 5 degrees Celsius or colder as quickly as possible. Faster cooling times limit the time bacteria is able to grow or form toxins.
- Standards require food to be cooled from 60 degrees Celsius to 21 degrees Celsius in a maximum of two hours and from 21 degrees Celsius to 5 degrees Celsius within a further maximum period of four hours.
- If you reheat cooked and cooled food, you must reheat it rapidly to 60 degrees Celsius or hotter. You should aim to reheat food to 60 degrees Celsius within a maximum of two hours to minimise the amount of time that the food is at temperatures that favour bacteria growth or toxin formation.

Educate and promote safe food handling and hygiene in the children and families by:

- Sourcing and providing current information from recognised authorities to families.
- Undertake relevant training in food handling and hygiene safety, and sharing this information between all staff/educators at the Service.
- Encourage and promote discussion and awareness of food hygiene and safety practices with the children through spontaneous and planned experiences.
- Model appropriate practices with food handling and hygiene.
- Being aware of and respecting any cultural/religious practices in relation to food preparation and handling of food and drinks.

The Approved Provider/Nominated Supervisor will ensure that this policy is maintained and implemented at all times.

Sources

Education and Care Services National Law Act 2010
Education and Care Services National Regulations 2011
Guide to the National Quality Standard 2011
Work Health and Safety Act 2011
Work Health and Safety Regulations 2011
Staying Healthy In Child Care, 5th Edition.
WorkCover NSW www.workcover.nsw.gov.au Retrieved 3rd February 2017
NSW Food Authority www.foodauthority.nsw.gov.au Retrieved 3rd February 2017
Food Safety Standards www.foodstandards.gov.au Retrieved 3rd February 2017

Review

The policy will be reviewed annually. Review will be conducted by management, employees, parents and any interested parties.

Reviewed: February 2017

Date for next review: February 2018