

The Kinder Garden



Bed Linen and Bedding Policy

Aim

The Kinder Garden will provide all bed linen required by children enrolled within our service. The Kinder Garden will provide clean, fresh bed linen for each individual child on a daily basis.

Legislative Requirements

Education and Care Services National Law Act 2010
Education and Care Services National Regulations 2011
Work Health and Safety Act 2011
Work Health and Safety Regulations 2011
Public Health Act 2010
Public Health Regulation 2012
National Quality Standards 2011

Who is affected by this policy?

Educators
Staff
Children
Families
Management

Implementation

All linen will be washed in detergent and hot water.

All used linen will be transported throughout the service in the "to be laundered" basket, avoiding contact with educator/children clothing.

All soiled linen is to be handled wearing gloves.

Soiled linen will be:

- soaked to remove the bulk of the contamination
- washed separately in warm to hot water with detergent
- dried in the sun or on a hot cycle in the clothes dryer

If a child soils a cot or bed:

- wash hands and put on gloves
- clean the child
- remove your gloves
- dress the child and wash the child's hands and your hands
- put on gloves
- clean the cot
 - remove the bulk of the soiling or spill with absorbent paper towels
 - place the soiled linen in a plastic-lined, lidded laundry bin
 - remove any visible soiling of the cot or mattress by cleaning thoroughly with detergent and water
- remove your gloves and wash your hands
- provide clean linen for the cot

All bedding (mattresses and cots) are to be cleaned between each use.

- warm water and detergent is to be used
- allow mattresses to dry before placing in storage

The Approved Provider/Nominated Supervisor will ensure that this policy is maintained and implemented at all times.

Sources

Education and Care Services National Law Act 2010
Education and Care Services National Regulations 2011
Work Health and Safety Act 2011
Work Health and Safety Regulations 2011
NSW Public Health Act 2010
Public Health Regulation 2012
Staying Healthy in Child Care Preventing Infectious Diseases in Child Care 5th Edition

Review

The policy will be reviewed annually. Review will be conducted by management, employees, parents and any interested parties.

Reviewed: January 2017

Date for next review: January 2018